

## **BRYANSTON SQUARE GARDEN TRUST – COMMITTEE MEETING**

**6.30pm on Monday 2<sup>nd</sup> December 2019, at Flat 1, 7 Bryanston Square**

Present: Mr Colin Wagman (CW) Chairman

Ms Denise Farley (DF)

Ms Emily Fletcher (EF)

Sir John Spurling (SJS)

Ms Judith Burnley (JB)

Mr Patrick Hamilton (WBM) Clerk to the Committee

Mr Peter Rosenthal (PR) Secretary

Ms Suzanne Goodman (SG)

The Chairman greeted board and confirmed quorum.

### **Apologies for absence**

None absent for meeting.

#### **1. Minutes of last meeting**

Minutes of last meeting approved.

#### **2. Matters arising**

No matters arising at this stage of the meeting.

#### **3. Wetherby Preparatory School (WPS) - update**

Peter Rosenthal confirmed receipt of information from WPS (APG). Once agreed, the License will be circulated to the committee for approval, subject to the agreement of the trustees approving it at the next AGM or EGM.

#### **4. 2018 Financials and 2019 Budget**

The 2018 draft financials incorrectly include the party costs, of £2000.00p. The committee thanked the generous benefactor for their donation – it was agreed to add thanks at the AGM.

#### **5. Expenditure and Maintenance**

Maintenance and tree expenses were discussed.

The website expense was not budgeted, so shows as such.

Gates and railing expenses were reviewed. It was not clear if the notice board costs were included.

The issue of rubbish in the garden was reviewed and will be taken up with the gardener.

#### **6. 2019 AGM**

The Board agreed the 2019 AGM was successful with no matters arising. It was proposed for 2020 to ask the Head gardener to attend.

#### **7. Arrears of garden rates**

It was explained that no real progress had been made regarding arrears.

#### **8. Security**

The Board agreed that a CCTV system that can operate in low lighting conditions would be a worthwhile option to consider. The Board expressed concerns on the low level of lighting inside and around the garden in the evenings. Westbourne as Bryanston Square's managing agent was asked to consider recommendations for lighting around the perimeter of the garden. Aaron from Westbourne is to send the Chair information on his own experiences and the technical issues of having a CCTC installed in a private amenity.

#### **9. Garden and tree report**

The tree that died was removed. The Board agreed than an Acer tree or Silver Birch tree should be planted in memory of Mr Conroy, a previous chairman. It was also agreed to obtain advice from a tree surgeon. A resident of the garden would like to plant a tree in memory of her husband. It was agreed that the Board would discuss planting options.

#### **10. Notice Board**

It was noted that the notice boards are effective and working well.

#### **11. Website**

No comments made on this topic.

#### **12. 2020 AGM and portfolios**

The chairman thought certain portfolios ought to be taken by members and provisionally were allocated as follows:

- Emily & John – lighting
- Peter – financials/ trees
- Suzanne – PR/ Website
- Denise – Rubbish/ litter/ pests
- Judith – Planting

The Board discussed the need for additional help. Kathy Reddington will be asked to assist with secretarial duties and help on liaising on Website.

Chair will give a date for upcoming AGM.

#### **14. Any other business**

The Board welcomed Salvatore (WBM).

#### **15. Date of next meeting**

23<sup>rd</sup> March 2020